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Volume 3: Issue 2: May, 2001
KANSAS RECEIVES NIBRS CERTIFICATION

On February 16, the Federal Bureau of Investigation (FBI) officially notified the KBI that Kansas is the 20th state to achieve National Incident Based Reporting System (NIBRS) certification. This means the Kansas Incident Based Reporting System (KIBRS) is certified by the FBI as NIBRS compliant.

The certification criteria comprises standardized procedures to evaluate prospective NIBRS participating states and law enforcement agencies based on selection criteria / guidelines established by the national Uniform Crime Reporting (UCR) Program. As a certified NIBRS participant, Kansas will play a key role in continuing a nationwide statistical program that will enhance the quantity, quality, and timeliness of crime data collected by the law enforcement community.

To assure the validity of the data provided, electronic edit checks were applied to all records received. The data was then reviewed and determined to be within acceptable error parameters. In addition to the computer system edit checks, manual edit checks were also conducted for data integrity. Finally, the data was analyzed for statistical reasonableness through a review of actual statistical output. This review process will continue for any future data submissions to ensure consistency with established guidelines.

NIBRS Certification is a significant advancement in improving the ability of the state of Kansas to provide enhanced crime data to the nation.

UCR QUALITY ASSURANCE REVIEW

During the week of June 25-29, 2001 three teams from the FBI's UCR Quality Assurance Review (QAR) Unit will be in Kansas performing audits of Uniform Crime Reporting and KIBRS data at eight local agencies, one campus police department and the KBI.

At the local agency and campus police level the QAR staff will review:

1. Local agency classification, i.e., data quality review, to determine that national definitions are being consistently applied.
2. Local agency standards to ensure procedures regarding jurisdiction, clearance, arrest, etc., are being consistently applied.

At the state level the QAR staff will review:

1. The State Program Administration.
2. The relationship between local agencies and the state Program.

Types of information the state program distributes to local agencies and the method of distribution.

3. Assistance local agencies receive from the state Program.
4. Quality assurance procedures of crime data submitted.
5. Resubmission of errors.

This is the first UCR Quality Assurance Review to be done in Kansas. It will be a learning experience by the agencies involved as well as the state program. A general analysis of the process and its results will be provided in subsequent KCJIS Newsletters.

Agencies besides the KBI that will be audited are:

Hutchinson Police Department

Reno County Sheriff's Office

Salina Police Department

Riley County Police Department

Topeka Police Department

Lawrence Police Department

Overland Park Police Department

Wichita Police Department

University of Kansas Office of Public Safety

Paradigm4, Inc. Files Chapter 7 Bankruptcy KCJIS Project Is Not At Risk

On February 28, 2001 the KBI was notified that Paradigm4 was going out of business effective March 2, 2001. The state was given sufficient notice to retrieve all pertinent documents, software, and hardware belonging to the KCJIS Project. The staff in the Topeka Paradigm4

office was cooperative and assisted in the orderly shutdown of the project.

Since Paradigm4 was under contract to maintain the ASTRA Switch, the most significant issue facing the state was maintenance in the event that the switch failed to operate. The state was able to retain the services of a former Paradigm4 employee to insure that KCJIS customer service was not interrupted. This same employee is also completing the unfinished hot files. Most of the hot files will be operational by July 2001. The state is working on a long-term solution for KCJIS system maintenance.

The state also retained the services of MEGG Associates, Inc to complete the criminal history system and interfaces to AFIS, III, the Document Imaging System, Public Access Server, and the new photo library. Likewise, the services of Analysts International Corporation has been retained for web development services. Analysts International will be completing the KCJIS Web Site design and development, building a master name index for the KCJIS Web Portal, developing a number of web based interfaces to system databases, and building a number of management tools for system administration.

The state is optimistic that most of the core features in KCJIS will be operational by August 2001. Questions concerning changes with the KCJIS contractors can be directed to KBI Assistant Director Chuck Sexson at 785-291-3029, or KCJIS Director Gordon Lansford at 785-291-3527.

KIBRS GATEWAY UPDATE

A KIBRS test database has been setup at the KBI for agencies planning to interface their local records management system to the KIBRS Gateway. This will allow interface agencies to determine that the interface is working and give the staff at the CDIC the ability to check for reasonableness of the agency's data in order to determine that the agency can be certified KIBRS compliant.

The CDIC staff will check the agency's data for the following during the reasonableness examination:

1. Is the agency submitting full KIBRS data?
2. Are multiple offenses being reported in a variety of the incidents?
3. Is the agency using "unknown" values in fields disproportionately?
4. Is the agency clearing incidents either by arrest or exceptional means?
5. Is the agency over using the property code of "1199" All other?
6. Is the agency using other weapon or unknown weapon for a majority of simple assault/battery instead of "40" personal weapon for hands, fist, feet, etc.?
7. Are the age ranges of the victims reasonable compared to the offender's age and the relationship of the victims to the offenders?
8. Are the age ranges of the offenders and arrestees reasonable compared to the offense type?
9. Who is being listed as the victim in incidents of "Aggravated interference with parental custody or interference with parental custody?" (It should be the child.)
10. Are domestic violence incidents and arrests being flagged correctly?
11. Is the agency able to modify a record that has already been sent through the Gateway?
12. Is the agency aware of the procedure to request a deletion from the KIBRS production database?

Once it has been determined that the agency's data is reasonable the KBI will issue a letter to the agency stating that they are KIBRS compliant and certified to submit data to the KIBRS production database. If any of the data that has been submitted to the test database is considered production data, the agency will need to resubmit the data once they are certified.

Any agency not using the KIBRSLE software developed by BSE, that plans to interface their RMS to the KIBRS Gateway will be required to submit to the test database even if another agency that is using the same RMS vendor has been certified. In other words, we will certify agencies and not the vendor.

Prior to testing agencies will need to contact Mary Ann Howerton, CDIC Manager at (785) 296-8277 for connection instructions.

ARREST TRANSACTION NUMBER

The CDIC staff has identified problems with the Arrest Transaction Number that has resulted in numerous duplicate arrest errors when arrest data is submitted through the KIBRS Gateway and compared to existing data in the KIBRS central repository. The problem is not

unique to agencies submitting through the KIBRS Gateway. The same problem exists on the paper submissions of Kansas Standard Arrest Reports (KSAR) to the KBI.

The Arrest Transaction Number uniquely identifies each arrest report. Once an arrest transaction number is used it cannot be used again. In some cases, agencies are using the Arrest Transaction Number as an identifier for the same person each time they are arrested. In other situations agencies are using the same Arrest Transaction Number for each person arrested in a case involving multiple arrests.

Duplication of Arrest Transaction Numbers can be eliminated several ways:

1. Agencies using the preprinted Kansas Disposition Report (KDR) should use the same Arrest Transaction Number printed on the KDR form in the Arrest Transaction Number of the KSAR.
2. Agencies using livescan to submit arrest fingerprint data and disposition information should use the Arrest Transaction Number assigned by livescan in the Arrest Transaction Number of the KSAR.
3. The KIBRSLE application developed by BSE will automatically generate a unique Arrest Transaction Number. If an agency using KIBRSLE has turned this feature off, they should contact BSE about reinitializing this feature.
4. Agencies with a RMS that does not automatically assign the Arrest Transaction Number should contact their vendor to request this addition to their package.

By taking steps to assure that the Arrest Transaction Number is only used once an agency will eliminate numerous problems when they start transferring data through the KIBRS Gateway. The KIBRS Loader program compares data submitted through the KIBRS Gateway to the existing data in the KIBRS production database. If the Agency ORI number and transaction number are the same as on previously submitted arrest record in the production database, the loader will recognize the new arrest report as a modify and write over the existing record. This will result in low clearance and arrest counts for the submitting agency.

RELEASE OF KIBRSLE 1.7.0

The much-anticipated release of KIBRSLE version 1.7.0 is scheduled for June 4, 2001. Agencies currently using the KIBRSLE application can receive a CD copy by contacting Mary Ann Howerton at the KBI. Agencies that want BSE to install version 1.7.0 should contact Lisa Davis at the BSE Help Desk / 1-888-811-2278.

Cost of installation is:

Stand-alone PC 1-3 \$250.00 per PC

4 or more \$200.00 per PC

Network Install \$1,000 plus \$100.00 per desktop PC

New/Updated Features of KIBRSLE version 1.7.0 are:

Track evidence not reported on KSOR (either by itself or in association with a KSAR).

Ability to move all evidence within a given date range to another storage location.

Import data from Stand-alone Evidence module.

Ability to move all evidence within a given date range to another storage location.

Cases marked for deletion can now be "unmarked" and records for cases "marked for deletion" are removed when those cases are deleted.

A supplemental Additional Charges report opens when there are more than 4 additional charges (since they won't fit on the KSAR report)

An independent Charges report can also now be opened from the Charges screen.

Mug shot and picture files can now be linked instead of stored in the database.

Transfer data much more rapidly from a laptop.

Allows data transfer from laptop while database is in use.

Gives administrator control over various options in the laptop transfer process.

Track additional objects damaged.

Print additional objects damaged supplemental report.

Search by objects damaged, owner, or owner's address.

Ability to create and use temporary search lookup tables for faster searches and location lookups (for agencies with many accident locations).

Print supplemental narrative report (where full narrative doesn't fit on official report).

Updated for more uniform appearance and ease of data entry.

Reformatted to allow printing with inkjet printers supporting .46 inch margins.

NIBRS TRAINING OPPORTUNITY

The Introduction to NIBRS Workshops are rescheduled for the week of August 13-17, 2001. The workshops will emphasize the classification of crime offenses by defining fundamental NIBRS terminology. Exercises included as part of the workshop are: classifying scenarios, identifying multiple offenses and "lesser included offenses" situations, recognizing an incident and acting in concert situations, distinguishing separation of time and place.

The NIBRS Workshops are recommended for local and state administrators, training instructors, report analysts, coders, data entry clerks, and police officers who are responsible for collecting and recording NIBRS crime data for submission to the FBI. Instructors from the FBI's CJIS Training Unit will conduct the sessions.

Locations and dates are:

August 13, 2001 Wichita Wichita Sedgwick County Law Enforcement Training Center, 2235 W 37th St North

August 14, 2001 Wichita Wichita Sedgwick County Law Enforcement Training Center, 2235 W 37th St North

August 15, 2001 Salina Kansas Highway Patrol Academy, 2025 E Iron Avenue

August 16, 2001 Topeka Topeka Police Department, 320 S Kansas Avenue

August 17, 2001 Overland Park Antioch Justice Center, 8500 Antioch

To make reservations contact Kathleen Bledsoe at (785) 296-8278 or email

Kathleen.Bledsoe@kbi.state.ks.us

Shaded areas lightened for clearer photocopying and faxing.

- Upgrading handling of Unit processing, especially Unit Xs, on Accident Report.

- Most recent statutes table from the KBI.

- Application made ready for agencies desiring to run replicated versions.

- Enhanced front end and back end security.

- Enhanced table relationships and referential integrity.

- Local agency lookup tables moved into primary database (for more concise handling and replication).

The following features are not part of the state contract, but can be purchased by an agency from BSE:

- Gateway output can be upgraded to allow agencies to retain multiple greater/lessor offense-to-victim associations which will then be stripped away on output to Gateway.

- Provide the ability to access full-scale Gateway validation for each individual KSOR or KSAR (before submitting to the Gateway) through a (separately installed) Gateway validation program.

TRAINING OPPORTUNITIES

BSE is offering "Refresher" training for KIBRSLE application. The class will cover the main points of the program; offense, arrest, fingerprint, accident, and transmission of the data to the KBI. The training is scheduled for May 10, 2001 at the Salina Highway Patrol Training Center. The session will be from 9:00 AM to 4:00 PM at a cost of \$239 per person. Please call the BSE Help Desk, before May 4, at 1-888-811-2278 to register. When you call, please indicate how many people your agency would like to send and if the attendees have had previous experience with the application.

Datamaxx LINXX 2010 Software Upgrade

The much-anticipated release of the Datamaxx LINXX 2010 software upgrade is scheduled during the month of May. The release schedule is as follows:

Feb. 1 MKB & updated specifications released to Datamaxx. (Completed)

April 3 -15 KBI tests. (Completed)

Allows configurable "logouts". Once configured, the software will automatically log the person off of the message switch when the LINXX software is closed, which will greatly decrease the number of "dirty disconnects".

- Allows images (excluding fingerprints) to be appended to NCIC transactions. Fingerprint images will be included in the next upgrade.

If your agency has not paid its annual maintenance (AKA Software Enhancement Program) you will not receive a copy of the upgrade, and support for the software will cease from both the Datamaxx and KBI Help Desks.

April 16-20 Datamaxx on-site to correct errors. (Completed)

April 23- Final build of software by May 3 Datamaxx.

May 4 Single user and LAN builds to KBI for final testing.

May 8 Corrections sent to Datamaxx for inclusion of final product.

May 15-24 Software updates mailed to Kansas users.

Any current Datamaxx user that does not have a copy of the upgrade by May 24 should contact the KBI Help Desk, at 785-368-6382 or 785-368-6383.

May 24 KBI will notify Datamaxx of those agencies that have not received its software update so that an other copy can be overnighted.

May 29-31 Agencies upgrade their Datamaxx software.

All agencies will be asked to update the software on either May 29, 30 or 31st, between the hours of 8:00 AM and 4:00 PM, as the KBI Help Desk will be manned to assist during those hours. Written instructions will be sent to each agency prior to the scheduled installation dates.

The software upgrade will include many major improvements:

Corrects all known problems from the original release, including the time/date stamp for the LAN users and format errors on existing message screens.

Includes new screens for the Kansas Hot files and the "car stop" transactions.

Includes NCIC code and technical updates through January 2001.

Includes "acking" and "heartbeats" which will guarantee delivery of all messages and decrease the number of "dirty disconnects".

Upgrades the CommTask from 16 bit to 32 bit, which will decrease the number of default protection errors currently received with the LINXX 2010 software

The next release of the LINXX software is already being discussed and is scheduled for fall, probably around the end of October.

Hot File Availability

Query access to the state's Registered Offender File will become operational Monday, June 4th. Full access to the state's BOLO and misdemeanor warrant files will be available on Thursday, July 5th. The car stop screens will be available for use on June 4th; however, queries spawned to the BOLO and misdemeanor warrant files

from the car stop screen will be returned with a notation that the files are off-line. Full functionality of the car stop screen will then be operational on July 5th when the BOLO and misdemeanor warrant files come on line.

AFIS and IAFIS News

Printrak, the state's AFIS vendor, is currently working on the final pieces of the central repository installation.

There are two major activities underway now:

- Receipt of livescan records from Identix livescan devices. On April 16th, a test of fingerprint records transfer from the Finney County Identix livescan to the host AFIS at the KBI was generally successful. The records were sent and received and the fingerprint images were captured for processing at the KBI Identification Unit. The text component of the records was faulty, but that problem is in the hands of the vendors' software engineers and should be easily resolved.

- Replace the operating software for all Printrak livescans and the host site. That is Version 4.4, which will support the system's connectivity and "foreign" livescan interfaces.

Printrak must then complete three more pieces of work later this year:

- Establish the interface between the AFIS host site and the KBI computerized criminal history (CCH) database. Implementation of that interface is dependent upon putting the new CCH into operation.
- Establish the interface between the AFIS host site and IAFIS (the federal AFIS at the FBI).
- Prove the proper operation of the edit and validation application that will check the content of each livescan submission.

Rollout of the Prosecutor's Case Management System (PCMS)

"Production" version 1.0.0 of the Prosecutor's Case Management System (PCMS) software is being installed by Business Software and Equipment, Inc. (BSE). The first installations were accomplished on April 2nd. As of the first of May, the following County Attorney's Offices are either using the PCMS or have scheduled installation dates:

| | | |
|----------|-----------|-----------|
| Allen | Harvey | McPherson |
| Anderson | Jefferson | Pawnee |
| Bourbon | Kearny | Pratt |
| Chase | Lane | Riley |
| Decatur | Linn | Stafford |
| Greeley | Marion | |

Our thanks to the Riley, Allen, Chase, Pratt and Marion County prosecutor's offices for conducting the Beta testing.

Any other prosecutor interested in obtaining the PCMS application should contact Wayne Dirks, BSE's Program Manager for the PCMS, at (785) 232-4433 or at wdirks@bsegov.com or SAC David Sim, KBI, at (785)296-8265 or at Dave.Sim@kbi.state.ks.us.

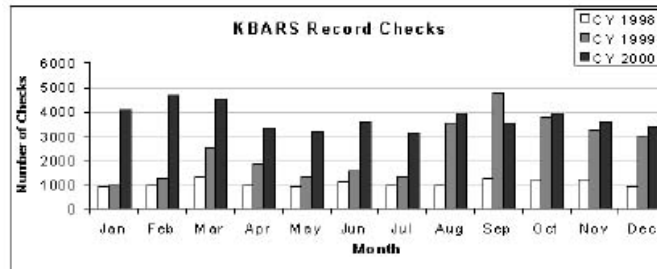
Juvenile Offender ReportingYour support is requested to improve the quantity and quality of reports for the Kansas Central Repository. There are still many jurisdictions throughout the state that are not properly submitting juvenile offender bookings and court dispositions. A couple of facts to measure this non-reporting:

For the first quarter of CY 2001 (Jan, Feb and March), 28 counties did not submit a single juvenile arrest/booking fingerprint card.

· For that same quarter, 43 county prosecutors did not submit a single Kansas Juvenile Disposition Report (KJDR) form.

Training Session for Prosecutors

As part of the contract with the CJIS project, Business Software and Equipment (BSE), Inc., will conduct formal training for prosecutors and staff using the Prosecutor Case Management System (PCMS). The first session was held on May 9th at the Kansas Highway Patrol Training Academy in Salina.



FAQ'S

Questions Received via Mail, E-mail, Fax, Phone and Thrown Bricks

Q _ Why did the KBI stop printing the "Kansas Fingerprint Card"? We used to get good family data and handwriting exemplars from the arrestee.

A _ Economics. The cost of printing and distributing the KBI-developed fingerprint cards became too expensive for the budget. Since the FBI provides the nationally accepted fingerprint cards without cost to the using agency, it was appropriate to

adopt those cards for general use. If your department wants to obtain additional personal data and handwriting exemplars, use a "worksheet" during the booking process so the subject can self-report the information you want. At the same time, you obtain the subject's handwriting.

Q _ Which agency fingerprints the subject when he is arrested based on an arrest warrant for another jurisdiction?

A _ The arresting agency always fingerprints the subject and initiates the Kansas Disposition Report (KDR). The KDR is sent to the receiving agency for eventual reporting of disposition to the Central Repository.

Q _ Our department only creates one fingerprint card for misdemeanor arrests. Is this correct?

A _ No. Unless the offense is one of the FBI's "non-serious offenses" two fingerprint cards are to be sent to the Central Repository at the KBI. The KBI will always keep one card at the Central Repository and send the second card to the FBI, except when the specific offense is "non-serious," in which case the FBI is not sent a card.

Q _ Can you rephrase that answer?

A _ Yes. Non-serious means one card. Not non-serious means two cards.

Q _ Can you rephrase that rephrased answer?

A _ No.

Q _ Is there a palm print card yet? Several months ago we were advised that the FBI would soon be stocking these.

A _ Yes. It has just been released and is available from the FBI CJIS Division's Logistical Support Unit. The standard palm print card is form FD-884. Law enforcement agencies may now order this card using the

same process as for the other standard fingerprint cards.

Q _ In the past when my Police Department submitted poor quality prints on cards sent to the FBI, we would receive a "Reject Form" (form 1-17a) from the FBI with a notation that a name check was conducted with negative results. Recently we received a Reject Form without this notice. Has the FBI's process changed?

A _ Yes. As the FBI moves into the IAFIS environment, they have decided that the name search can no longer be conducted for fingerprint identifications that fail for technical reasons. The FBI's CJIS Division says "Contributors should regard technical fingerprint rejections as submissions that could not be searched based on fingerprint quality. Additionally, the CJIS Division will continue to process the first re-submission at no charge to the contributor if the initial submission was rejected for a technical related issue."

Q _ What is today's Thought of the Day?

A _ "Always remember that you are unique. Just like everyone else."